**4/12**, Change elements – Enhance Communications,

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Last week we gave copies of intensive progress monitoring to grade level teachers in boxes. We will be sharing all progress monitoring again next week.

Today, I reviewed pacing guides and mastery tests. I also worked with the 3rd grade team regarding switching groups and rescheduling a student who had finished the CR B1 program,. I communicated with the third grade team regarding specific students and their behavior/performance on the most recent mastery test in my paraprofessional’s group.

I attended a workshop with Molly Blakley so I organized my notes into my current file system.

I also worked on my sped paperwork and finished entering my retyping meeting notes for evals. I completed 5 students. I also began to work on middle school transition paperwork.

I also communicated with a classroom teacher regarding scheduling an upcoming IEP meeting.